

TOWN OF TYNGSBOROUGH

Office of the Selectmen
25 Bryant Lane
Tyngsborough, MA 01879
Tel: 978 649-2300 Ext. 100 Fax: 978 649-2320

APPROVED

Board of Selectmen Work Session Minutes

Monday, April 04, 2011

6:00 P.M.

Town Offices, 25 Bryant Lane

Members Present: Selectwoman Ashley O'Neill, Selectwoman Elizabeth Coughlin, Selectman Rick Reault, Selectman Rich Lemoine, Selectman Robert Jackson

Staff Present: Michael Gilleberto, Town Administrator, Therese Gay, Admin Assistant

Finance Committee Present: Member Robert Mullin

The listing of matters are those reasonable anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.

1. 6:00 PM Open Meeting

The Chairwoman opened the meeting, the Board members introduced themselves and the Clerk read the agenda.

Mr. Allen Cursadean and Mr. Corliss Lambert attended the work session.

2. Work Session

• 6:05 PM Discussion on the FY2012 Budget

The Board met to discuss the FY2012 budget as prepared by the Finance Committee. The Town Administrator reviewed the budget info from the draft budget sheets provided to the Board. Also included were the proposed budget cuts from the Finance Committee. The Finance Committee has not yet met with the Board of Health to discuss the Solid Waste Disposal line item. The Administrator will request receipt of the number of permits based on the 3rd quarter from the Building Commissioner and will suggest an increase in fees to raise revenue. At a December meeting the Finance Committee asked to spear head the formulation of the FY2012 budget. In January a request for budgets went out to all departments; February the departments provided a level service budget, and increase was shown due to the restoration of hours. The Board discussed the 70-30 split between the Board and School. The Finance Committee also proposed a 60-40 split but the Board is not favoring the 60-40 split. Selectman Lemoine joins the meeting at 6:40 PM. Selectman Lemoine gave a brief narrative on the past budget formulation. And the history behind the 70-30 split between the school and town. The Finance Committee will be meeting on Thursday and hope to have some hard numbers to present to the Board.

3. Executive Session

The board may move to go into executive session to discuss strategy with respect to collective bargaining, litigation, or exempt negotiations if an open meeting may have a detrimental effect on such subject matters.

- Collective Bargaining
- Litigation
- Personnel

The Board voted on a motion by Selectwoman Coughlin, second by Selectman Jackson to enter into Executive Session to discuss strategy with respect to collective bargaining, litigation, or exempt negotiations as an open meeting may have a detrimental effect on such subject matters and to

return to open session only to adjourn. Roll Call Vote: Selectman Jackson, yes; Selectman Lemoine, yes; Selectwoman Coughlin, yes; Selectwoman O'Neill, yes; Selectman Reault, yes. The Board entered into executive session at 8:25 P.M.

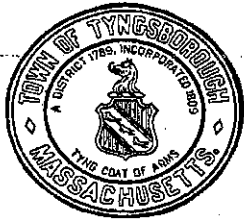
4. Adjournment

The Board voted unanimously on a motion by Selectman Reault, second by Selectman Jackson to adjourn the meeting. The meeting adjourned at 9:45 P.M.

Respectfully Submitted

Therese Gay

Approved on Monday 4/25/11



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1. 6:00 PM Open Meeting

2. Work Session

- **6:05 PM Discussion on the FY2012 Budget**

3. Executive Session

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- Collective Bargaining
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4. Adjournment